



COMMUNITY GARDEN REGISTRATION

City of New Port Richey
Environmental Committee
LIBRARY
5939 Main Street,
New Port Richey, FL 34652
Phone (727) 853-1263 Fax (727) 853-1280
email: ADMASSTLIB@GMAIL.COM

Date Received
Date Subcommittee Review
Date Committee Review

- Original signed application
- Re-registration (annual renewal)

PROPERTY OWNERS AND REPRESENTATIVE INFORMATION:

Current Property Owner(s): _____
Mailing Address: _____ <i>(Street, City, State, Zip Code for all owners)</i>
Daytime Phone Number: _____ Fax Number: _____
Email or Alternate Contact Information: _____
Community Garden Applicant: _____
Mailing Address: _____ <i>(Street, City, State, Zip Code)</i>
Daytime Phone Number: _____ Fax Number: _____
Email or Alternate Contact Information: _____

PROPERTY INFORMATION:

Street Address: _____
General Location: _____
Size of Site: _____ square feet _____ acres
Attach a property survey or clearly drawn and labeled rendering of the property, with dimensions and nearby streets.

AUTHORIZATION TO VISIT THE PROPERTY:

Site visits to the property by City representatives may be necessary as part of this application process. The Owner/Applicant hereby authorizes the City representatives to visit and photograph the property described in this application.

AUTHORIZATION FOR OWNER'S REPRESENTATIVE(S):

I _____, the owner , hereby authorize _____ to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representations and agreements made by the designated representative.
Signature of Current Property Owner(s): _____
Date: _____
Subscribed and sworn to before me this _____ day of _____, 20____ who is personally known to me and/or produced _____ as identification.
STATE OF FLORIDA, COUNTY OF PASCO
Notary Public _____ My Commission Expires: _____

APPLICANT'S AFFIDAVIT:

I _____, the **owner or authorized representative**, certify that I have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete and in all aspects true and correct, to the best of my knowledge. It is also acknowledged that the filing of this application does not constitute automatic approval of the request and, further, if the request is approved, I will obtain all necessary permits to comply with all applicable orders, codes, conditions, and rules and regulations pertaining to the use of the subject property. **I understand that no variances may be requested or permitted on this property.** (Applications which are filed by corporations must bear the seal of the corporation over the signature of an officer authorized to act on behalf of the corporation.)

Signature of Owner or Authorized Representative: _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 20____ who is personally known to me and/or produced _____ as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public _____

My Commission Expires: _____

FOR OFFICE USE ONLY:

- Approved
- Approved With Conditions
- Denied

Chair, Environmental Committee

Date

Community Garden Rules, Guidelines, and Helpful Hints

What is a community garden?

A community garden is a piece of land dedicated to urban agriculture and gardened by a group of people that provides access to fresh produce and plants as well as access to satisfying labor, neighborhood improvement, sense of community and a connection to the environment. They are privately functioning in terms of ownership, access, and management.

Where should I keep my tools and other gardening supplies/materials used for the community garden?

Gardening tools, supplies, and large power tools should be kept indoors or removed from the property daily. Vegetative material (compost), additional dirt for distribution and other bulk supplies should be stored to the rear of the property. These items should be stored neatly and should not create a visual blight or offensive odors.

What kind of chemicals can I use and how should they be stored?

Only organic pesticides and fertilizers can be used and stored in accordance with label instructions and applicable to state and local regulations. Pesticides and herbicides stored on site should be secured in a locked facility.

What can I plant?

Community garden plots must be planted with produce or plants. Stockpiling dirt, compost, mulch, or other non-plants is not permitted. Ancillary compost, mulch, and soil storage within the community garden boundary is allowed.

What if I no longer want a community garden on my property?

If the property should no longer be used as a community garden the property owner must level and clean the property. This includes removal of dead plants, rocks, temporary supports, and other gardening debris.

Can I sell the produce and/or plants grown in my community garden?

A community garden is not intended to be a profitable establishment; however, there may be occasions when surplus is available. The produce and horticultural plants grown in the garden should not be sold wholesale nor offered for sale on the premises except at garage sales as permitted elsewhere in the LDC and New Port Richey Code of Ordinance. There are a number of venues in New Port Richey and the surrounding area where produce can be sold by individuals.

How often do I need to register my community garden?

All community gardens must be registered with the City Environmental Committee annually. A committee garden registration expires one year after the original filing date and may be renewed on an annual basis.

What if I choose not to register my community garden?

If a registration is not renewed, the property owner is required to return the site to its original condition within 30 days of non-use and is subject to Code Enforcement if non-compliant.

What if there are disputes among gardeners in my community garden?

The applicant or property owner will enforce the internal operation of the community garden including any disputes among gardeners, maintenance of the plots, and overall site in accordance with its own establishment rules and guidelines.

May I charge fees for plots in a community garden I or my organization operates?

Yes. Fees are recommended, although not required. Fees should be modest, but at least enough to cover expenses of operating the community garden.